

Premier Research

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Tricks and Tips to updating Graphical Layouts

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**PREMIER
RESEARCH**

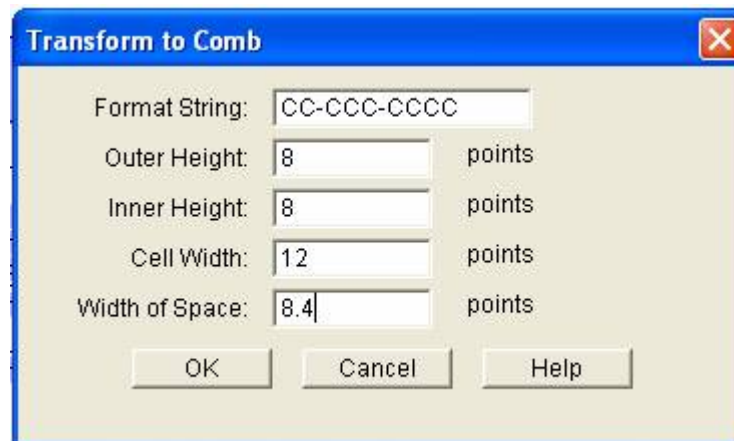
Formatting a Comb Field

Changing a question to a Comb Field

- Highlight the field by clicking outside the box and dragging the line through the question.
 - Note: The current format outline needs to be behind the entry field. If it is not the format string will not be populated in the Transfer to Comb window. Each question has an **entry field** and a **format outline**. The format outline is either a box – dark outline of a box around the entry field, a line – dark line that sits below the entry field, a checkbox – dark boxes around the small checkbox entry fields or comb field – dark comb notifying the format for entry on a time or date field.
 -  - Example of a box format outline. This will appear on the layout for the person entering the data. This part of the question is strictly cosmetic. Without this object the cursor for the field would float in the middle of the layout without a visual area for entry.
 -  - Example of the entry field. This is where the cursor will land to enter data in for this question in RDC. For this reason you want both the format outline and the entry field to be together or in the case of a comb field the entry field needs to be slightly above the format outline.
 - Make sure the format outline is not grouped to the entry field. If it is you will need to ungroup them before proceeding.
 - If the format outline is still in front of the entry field after the first time you drag your cursor through repeat this step one more time to switch the two fields. After a second time the format outline should be behind the entry field.

Formatting a Comb Field

- Open the Transfer to Comb window via path Format -> Visual Appearance -> Comb.

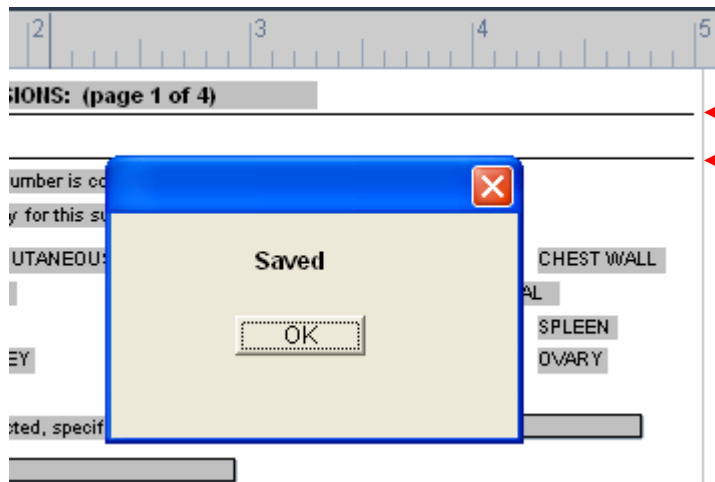


- The Format String should automatically populate. Fill in the rest of the fields shown above and click OK.
- The entry field will most likely be overlapping the format outline. You will need to drag the entry field slightly above the format outline as shown below.

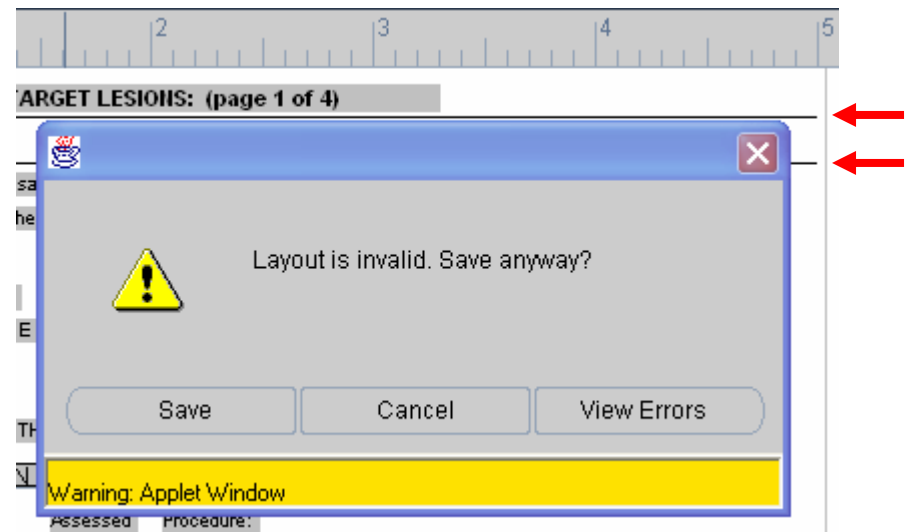
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Invalid layout at the DCI level

- This example shows a layout that saves at the DCM level and is invalid at the DCI level.
- DCM Layout:



DCI Layout:

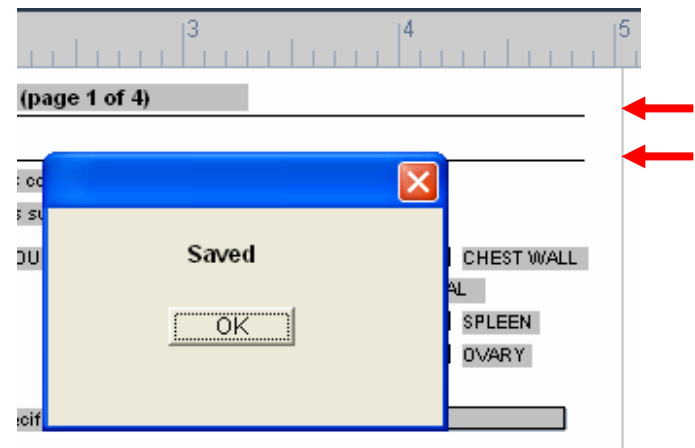


Invalid layout at the DCI level

- **ERROR MESSAGE:**

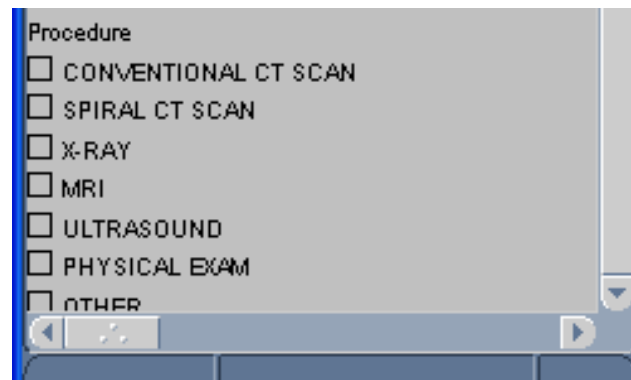
DCM Block on page 1 goes beyond the right margin: x=13, y=2

- This is due to the horizontal lines being too close to the right margin. Even though it does not extend past the margin it still will not save at the DCI level.
- To save time and make sure your layout saves at the DCI level make sure nothing extends past the 1st and 2nd mark to the left of the number 5 mark.



Additional repeats not visible

- When adding many additional repeats to a QG the questions can run off the bottom of the page.
- In the example below I increased the repeats to 20 and the last repeat shown on the page is repeat 10.

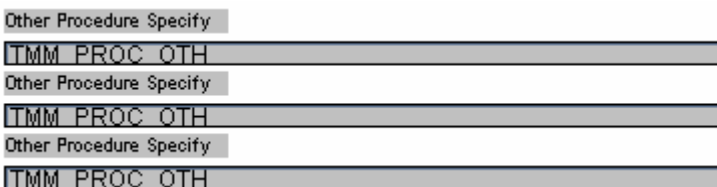


- To create more space on 'Not Laid Out' page insert the necessary amount of Blocks (Block -> Insert). This will allow you to scroll down further to the repeats that were not displayed before.

Changing multiple properties at once

- If a field's height and width was changed on the layout and you add additional repeats they will not be the same measurements as the original.

- Repeat already on page: 

- Repeats added: 

- A quick way to change all the additional repeats at the same time is if you click to highlight the original question to get the properties (Edit -> Properties).

Changing multiple properties at once

- In Properties note down the height and width.
- Now you can click and drag the cursor over the 3 additional repeats to highlight them. You will then go into Edit properties for the additional three and change the height and width to match the original questions height and width.
- You should now have 4 repeats of the same height and width as shown to the right.

Property	Value	Unit
Question Group	TMM_A002_V2_2	
Question Name	TMM_PROC_OTH	
Repeat	3	
Checkbox Value		
Checkbox Tab Order		
X Position	156.4	points
Y Position	2136.9	points
Height	20	points
Width	250	points
Runtime Alignment	Left	
Multiline	No	
Checkbox Shape		
Check Appearance		

Other Procedure Specify	TMM_PROC_OTH
Other Procedure Specify	TMM_PROC_OTH
Other Procedure Specify	TMM_PROC_OTH
Other Procedure Specify	TMM_PROC_OTH
Other Procedure Specify	TMM_PROC_OTH